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# **COUNCIL**

# **BULLETIN**

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**Issue Number 26/2018**  
**Friday, 29 June 2018**



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Compiled, designed and produced by  
The Directorate of Governance - Democratic Services

Assistant Director – Governance - Simon Hill  
Telephone: 01992 564000

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*Epping Forest District Council*  
[www.eppingforestdc.gov.uk](http://www.eppingforestdc.gov.uk)



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## PART A - FORWARD DIARY

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**Key to abbreviations:**

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<b>CC</b>	Council Chamber	<b>Cab Off</b>	Cabinet Office
<b>CR1</b>	Committee Room 1	<b>CONF</b>	Conference Room (1st floor)
<b>CR2</b>	Committee Room 2	<b>CH OFF</b>	Chairman of Council's Office
<b>MR</b>	Members' Room	<b>TR RM</b>	Training Room
<b>TBD</b>	To be decided	<b>HEM</b>	Hemnal Street Offices.
<b>TBN</b>	To be noted		
<b>TBC</b>	To be confirmed		Meeting being filmed for subsequent viewing

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Other venues are shown in full.

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## Week One: 2 July 2018 – 8 July 2018

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Monday 2 July	5.00pm	Epping Forest Local Highways Panel		CR2
Tuesday 3 July	10.00am 7.15pm	Licensing Sub-Committee Governance Select Committee		CC CC
Wednesday 4 July				
Thursday 5 July	2.00pm	Member Training - Local Authority Finance and Budget Process		CR1
Friday 6 July				
Saturday 7 July				
Sunday 8 July				

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## Week Two: 9 July 2018 – 15 July 2018

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Monday 9 July	7.30pm	<a href="#">Resources Select Committee</a>		CR1
Tuesday 10 July	6.00pm	Member Training - Code of Conduct (Repeat)		CC
Wednesday 11 July	6.30pm 7.30pm	Briefing – Area Plans Sub-Committee East Area Planning Sub-Committee East		CR1 CC
Thursday 12 July				
Friday 13 July				
Saturday 14 July				
Sunday 15 July				

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### Week Three: 16 July 2018 – 22 July 2018

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Monday 16 July	7.00pm	Joint Consultative Committee		CR1
Tuesday 17 July	7.00pm 7.00pm	Epping Forest Youth Council Cabinet		CR1 CC
Wednesday 18 July	6.30pm 7.30pm	Briefing – Area Plans Sub-Committee West Area Planning Sub-Committee West		CR1 CC
Thursday 19 July	5.30pm 7.30pm	Standards Committee <u>Asset Management and Economic Development Cabinet Committee</u>		CR1 CC
Friday 20 July				
Saturday 21 July				
Sunday 22 July				

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### Week Four: 23 July 2018 – 29 July 2018

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Monday 23 July				
Tuesday 24 July	7.30pm	<u>Overview and Scrutiny Committee</u>		CC
Wednesday 25 July	6.30pm 7.30pm	Briefing – Area Plans Sub-Committee South Area Planning Sub-Committee South		CR1 CC
Thursday 26 July	7.00pm	<u>Finance and Performance Management Cabinet Committee</u>		CC
Friday 27 July				
Saturday 28 July				
Sunday 29 July				

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## **PART B - GENERAL INFORMATION**

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### **1. TRANSFORMATION SECONDMENT**

Would Members please be aware that Gary Woodhall started his secondment in the Transformation Team on Monday 25 June 2018. Consequently, he will not be a member of Democratic Services for the duration of his secondment.

(Further information: David Bailey ext 4105)

### **2. AGENDA AND MINUTES FOR ESSEX POLICE, FIRE AND CRIME PANEL**

Members may wish to know that the agenda for the next meeting and the minutes of the last meeting of the Essex Police, Fire and Crime Panel can be obtained online at:

<https://cmis.essexcc.gov.uk/essexcmis5/CalendarofMeetings/tabid/73/ctl/ViewMeetingPublic/mid/410/Meeting/4238/Committee/127/Default.aspx>

(Further information: Adrian Hendry ext 4246)

### **3. EPPING FOREST COMMUNITY SAFETY HUB - 31ST JULY FULL COUNCIL**

The Community Safety Hub will be officially launched on the 20<sup>th</sup> July, The Community Safety Team offices will be open from 6pm though to 7.15pm before Full Council that evening to give Members the opportunity to come and view the new accommodation and to meet Members of the Community Safety Team and the dedicated Epping Forest Police Officers.

(Further information: Caroline Wiggins ext 4122)

### **4. EPPING FOREST LOCAL PLAN - REGULATION 18 AND 19 - WITHDRAWAL OF OBJECTIONS (Pages 13 - 14)**

Please see attached.

### **5. DISTRICT LINES (Pages 15 - 30)**

Please see attached.

### **6. NURSERY WORKER ACCOMMODATION TASK GROUP UPDATE**

The Nursery Worker Accommodation Task Group (NWATG) continues to meet every 2 months, or sooner if required, the purpose is to review progress of the project, the local plan as it related to the nursery worker accommodation and to agree the next steps.

The overall strategy is to resolve the outstanding planning issues, the drainage/water supply concerns and remove any immediate environmental health risks associated

with the accommodation provided for nursery workers. Once this has been completed, in the case of caravans, a site licence application for a residential caravan site will need to be in place and for permanent structures full compliance with Housing laws will be sort.

To this end, in September of last year we commenced fresh inspections of all sites. Wherever possible in order to co-ordinate our actions and ensure that the site owners/managers are fully aware of their responsibilities, these inspections are carried out jointly by officers from the Private Sector Housing Team, Planning Enforcement and the Engineering, Water and Drainage Team.

Since September of last year:

- 33 out of a total 73 sites initially identified have been inspected.
- A number (five) of new sites have been identified and will form part of the inspection programme.
- All sites are expected to have been inspected by the end of September 2018 and all significant hazards posing an imminent risk should have been resolved.
- The Engineering, Water and Drainage Team are progressing a number of cases for enforcement action for breaches of regulations. One site is pending prosecution and three further sites have been served notices in respect of water supply and one site served with an enforcement notice in respect of defective drainage (a further 10 sites are being considered for enforcement or requiring further investigation).
- Planning applications have been made in respect of 3 sites – two have received approval and the second is subject to member decision following initial officer refusal. A further 3 applications are expected to be forthcoming within the next few months and site owners at another 6 sites have been notified of the requirement to submit planning applications or apply for a certificate lawful development.
- Following confirmation from Water team that the site is compliant in terms of drinking water and foul drainage the first caravan site licence is likely to be processed shortly.

(Further information: Robin Ray ext 4146)

## **7. LGIU TRAINING (Pages 31 - 36)**

Please see attached.

(Further information: Kim Partridge ext 4443)

## **8. COUNTRYCARE ANNUAL REPORT 2017-18**

The Countrycare annual report 2017-18 is now available on our website at <http://www.eppingforestdc.gov.uk/index.php/home/file-store/category/263-countrycare-annual-reports>

(Further information: Abigail Oldham tel 01992 788203)

## **9. EPPING FOREST DISTRICT COMMUNITY SAFETY HUB**

Members are asked to note that Police officers funded by Epping Forest District Council are working collaboratively alongside the council's Community Safety Team as an integrated Community Safety Hub. A sergeant and two constables work from the Civic Offices using a marked police vehicle. Officers activities are excluded from district policing demands unless there is an urgent need such as imminent threat to life or major incident.

The officers work activities are directed by tasking requests and must relate to priorities of the Police and Crime Plan or the Community Safety Partnership plan priorities for the district. To manage demand these will be strictly adhered to and tasking will be managed through Community Safety. There should not be any direct approach to the officers from members. Requests for consideration of tasked activity should be made via Community Safety generic email address:

[Safercommunities@eppingforestdc.gov.uk.members](mailto:Safercommunities@eppingforestdc.gov.uk.members)

The tasking priorities are set out below and consideration will not be given to any requests falling outside of them.

Police and Crime Plan for Essex:

- More local, visible and accessible policing
- Crack down on anti-social behaviour
- Breaking the cycle of domestic abuse
- Reverse the trend in serious violence
- Tackle gangs and organized crime
- Protecting children and vulnerable people
- Improve safety on our roads\*

\*Specialist role performed by Essex Police Roads Policing

Local Priorities:

- Anti-social Behaviour
- Burglary dwelling
- Domestic Abuse
- Hate Crime

To assist members tasking requests will not be accepted under the following criteria:-

Civil matters such as boundary disputes, nuisance neighbours or noise complaints. Functions currently dealt with by the councils CSAS Neighbourhoods officers. Any requests outside the above priorities except where there is an identified risk of harm or threat to officers carrying out their lawful functions or duties decided on a case by case basis.

(Further information: Caroline Wiggins ext 4122)

## **10. CHAIRMAN'S DIARY (Pages 37 - 38)**

Please see attached.

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## LICENSING ACT 2003

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Please be advised that the Licensing Unit has received the following applications for New Premises Licence made under the Licensing Act 2003 for the premises below:

Applicant name: Dawn Chappell

Address of Premises: The Hub, 32 Barrington Green, Loughton, Essex, IG10 2BX

Brief details of the nature of the application: I have received a new premises application for a pub/bar for the above address. The application is for the following :

**The provision of recorded music** – Monday to Thursday 10:00-23:00, Friday to Saturday 10:00-00:00 and Sunday 10:00-23:00.

Additional hours to 00:30 Christmas Eve, and till 01:00 New Years Eve into New Years Day

**Provision of Anything of a similar description to Live Music, Recorded Music or performances of dance-** – Monday to Thursday 10:00-23:00, Friday to Saturday 10:00-00:00 and Sunday 10:00-23:00.

Additional hours to 00:30 Christmas Eve, and till 01:00 New Years Eve into New Years Day

**Supply of Alcohol-** – Monday to Thursday 10:00-23:00, Friday to Saturday 10:00-00:00 and Sunday 10:00-23:00.

Additional hours to 00:30 Christmas Eve, and till 01:00 New Years Eve into New Years Day

**Hours Premises Are Open To The Public-** Monday to Thursday 08:00-23:30, Friday 08:00-00:30, Saturday 09:00-00:30, Sunday 09:00-23:30

Consultation Period From: 26/06/2018 to 23/07/2018

Officer in charge: Mrs Handan Ibrahim

Please ensure that any comments/objections are received by the Licensing team on or before the consultation end date.

Manager  
Licensing Compliance Officer  
Licensing Compliance Officer  
Licensing Compliance Officer  
Licensing Officer

Kim Tuckey 01992 564034  
Sarah Moran 01992 564270  
Nuala Clark 01992 564340  
Joanne Owen 01992 56 4721  
Jane Mullinger 01992 564461



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## GOVERNANCE DIRECTORATE - PLANNING

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### 1. Appeals Lodged

EPF/1214/17 – Land adj, Marford Tylers Road Roydon Essex CM19 5LJ - Demolition of existing outbuilding and the construction of a two storey detached dwelling – Written reps – James Rogers ext.4371

### 2. Forthcoming Planning Inquiries/Hearings -

31/07/2018 – EPF/3364/17 – 119 Theydon Park Road Theydon Bois Essex CM16 7LS – Sukhvinder Dhadwar

### 3. Enforcement Appeals

None this week

### 4. Appeal Decisions

None this week

### 5. Tree Preservation Orders

None this week

### 6. S106 Agreements

None this week

### 7. Changes to Planning Systems

None this week

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## PROPOSED PLANNING ENFORCEMENT ACTION

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**Officer: Clare Munday**

**ENF/0390/17**

**Area Plans Sub/Parish: West/Nazeing**

**Date Investigation Started: 10/08/2017**

**PL/6244**

**Site Address: Land adjacent to Beggars Roost, Sedge Green, Nazeing**

**Breach of Planning Control: Use of land for commercial B2/B8 use**

**Intended Action: Serve notice to cease use and remove from the site**

It is important to note, that when enforcement action has been authorised, this includes any subsequent action under Part VII of the Town and Country Planning Act 1990, including a prosecution or an injunction.

Principal Planning Enforcement Officer	Jerry Godden	01992 564498
Senior Enforcement Officer	Clare Munday	01992 564114
Planning Enforcement Officers	Sharon Hart	01992 564113
	Jim Gordon	01992 564530
	Zara Seelig	01992 564379
	Mick Mooney	01992 564713
	Shannon Murphy	01992 564217
Compliance Officer		

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## **PART C - PORTFOLIO HOLDER DECISIONS**

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The notification of decisions taken by individual Portfolio Holders is no longer included in the Council Bulletin.

All members of the Council receive automatic email notification of the publication of each individual Portfolio Holder decision and the call-in period for each decision commences immediately. Members wishing to call-in a decision should complete the attached call-in form and return it to Democratic Services before the expiry of five working days following the publication date of the decision. Members should refer to the Constitution (Article 6 - Overview and Scrutiny) for the rules of call-in.